

Riverdale Middle School Policies and Procedures

6th-8th Grade

Attendance

- Attendance is VERY important.
- You need to be at school unless you have:
 - a fever, vomiting, diarrhea, pink eye, or head lice.
- You must bring a note with an excuse signed by your parents or an email from parents within two days following absence.

Tardies/Absences

- If you are tardy or absent 3 times, your parents will be notified.
- If you are tardy or absent 5 times, the attendance administrator will be notified.
- If you are tardy or absent 10 times, you will be referred to the office.
- Excessive tardies or absences may result in after school detention!

Make up work

- YOU are responsible for any make-up work. Check your teachers' website for missing work.
- You have as many days as you were absent to make up your work.
 - 1 day absent = 1 day to make up the work
 - 2 days absent = 2 days to make up the work

Lunch Money

Lunch is \$2.75

Breakfast is \$1.50

You will be able to purchase hot lunches in the middle school cafeteria. It will not have as many choices as the other cafeteria. If you wish to purchase something from the other cafeteria, you can go get it and bring it back to the middle school cafeteria.

Money can be added to your account online (strongly suggested)
or given to your homeroom teacher in the morning.

Medications

- Please refer to page 27 of the GMSD Student Handbook for medication policy.
- Students may not carry around their own medications.

Lunchroom Procedures

- Respect the lunchroom cafeteria monitors!
- Once you are seated, you must stay in your seat unless you get permission from the monitor or teacher dismissing you.
- Open seating is a privilege that can be taken away.
- Only go to the other cafeteria if you plan on buying food.
- Clean up all of your trash and push in your chair.

Dress Code

- Dresses, skirts, or shorts must be no more than 4" above the knees.
- No flip flops or head apparel (hats/hoods) - except for religious or medical reasons.
- Shirts, blouses, and dresses must completely cover the abdomen, back, shoulders and must have sleeves.
- Pants must be worn at the waist and appropriate size.
- Short shorts, miniskirts, and skin tight outer material such as spandex are inappropriate school attire.
- No clothing with symbols of racial slurs, alcohol/drug use, or gang symbols
- If you are not in dress code, you will be asked to change or call home for a change of clothes. Repeated offenders will receive a conduct slip.

Discipline Plan

Expectations

1. Follow instructions and work to the best of your ability.
2. Keeps hands, feet, and objects to yourself.
3. Treat peers and staff with respect.
4. Use technology according to GMSD policy.
5. Follow all GMSD policies as well as Riverdale rules and expectations.
6. Arrive to class on time.
7. Come to class prepared with all necessary materials.

Discipline Plan Action Steps

Consequences

1. Verbal warning
2. Conduct mark and parent email
3. Conduct mark and detention
4. Conduct mark and parent conference
5. Conduct mark and office referral

* Severe behavior results in immediate referral to office

Request to Retest

- If you wish to retake a test, you must fill out the request to retest form.
- Get the request to retest form from the teacher's website and fill it out.
- Ask your teacher specifically about their retest policy before filling out the form.
- Have a parent or guardian sign the form and bring it back to the teacher you are retesting with.
- You may retest on any test in which you earn a 74 or below.
- You have 5 days from the date the original test was returned to you to retake your test.

iPad Rules

Rules/Procedures

1. Must be fully charged prior to class.
2. Bring all necessary items (iPad, stylus, etc.) to class.
3. Take out iPad/tablet only when requested to do so.
4. Use camera, video, and any other recording device only with the expressed permission of a teacher, student, etc.
5. Must only open folders, sites, emails, tabs, etc. with teacher permission.

* Usage restriction may be given at the discretion of the teacher(s).

iPad Consequences

Consequences

Failure to follow the iPad/technology rules will result in:

1. Discipline Slip
2. Detention
3. Parent Conference with student present

* iPads can be taken away for misuse.

Grading Scale

A: 93-100

B: 85-92

C: 75-84

D: 70-74

F: 69 or below

Quarter Grades

☐ Tests/Projects – 50%

☐ Quizzes/Classwork – 40%

☐ Homework – 10%

Skyward

- Skyward is an online platform that can be accessed through the GMSD website to view your child's grades.
- The parent and student have a log in to view grades, attendance, and conduct throughout the year.
- Weekly messages will be sent through Skyward from the teachers to communicate with parents.

Schoology

- Schoology is an online platform that students will use for online assignments and activities.
- Serves as a replacement of teacher website(s).
 - It has rubrics, PPT, etc.
 - The parent and student have a log in to view grades from online assignments.
- Teachers will post plans on the Schoology calendar.

Schoology

- Students can submit assignments and take tests through Schoology.
 - Averages will NOT be accurate
- View student assignments and assessments
- View teacher assignment calendars

Parent Communication

- Please make sure your email is correct in Skyward.
- Please email the teacher with concerns you have about your child.
- Parent conferences may be requested depending on the nature of the concern.
- Please remember that any changes in transportation need to go through the front office. We ask that you do not email your child during school hours.
- Please allow teachers 24 hours to respond to emails.

Cell Phone Policy

- Students may possess personal communication devices such as cell phones as long as the devices are turned off and stored in lockers or backpacks.
- If we see them, we will take them up and your parents will need to pick them up from the office.
- GMSD technology policy will be followed for use of iPad.
- The school is not responsible for any loss, theft, or damage to your electronic devices.

Bullying Alerts

Select a language

Anonymous Alerts[®] 

Available on the
App Store

GET IT ON
Google play

Step 1 of 3:


Students or parents in the school community can anonymously submit any suspicious activity, bullying or other student related issues to a school administrator(s). We encourage you to report important issues. Once you complete the contact form below, you will receive a confirmation that your information has been submitted to the school district.

False reporting will be taken seriously to the full extent of the law.

This system will be **monitored between the hours of 7 am to 5 pm** during the school year. Any reports submitted outside of these hours or during holidays will be responded to during the following normally scheduled school day.

Please do not use this system for issues requiring immediate assistance.

If this is an emergency requiring immediate assistance, please call 911.

 **Submitter**

Type:

Select Submitter Type



***School:**

Select a School



***Report**

Please describe the events (Be specific - include date, time, specific location, victim(s) and person(s) involved)

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